

Palisades Middle School (PALMS)

4710 Durham Road
Kintnersville, PA 18930

Educational Trip Approval Request Form

(Original form must be submitted to the PALMS assistant principal at least ten (10) school days prior to the first day of the educational trip.)

Full Name of Student: _____ **Current Grade Level:** _____

First day of absence due to trip: _____ **Last day of absence due to trip:** _____

Location of Trip: _____

Please state briefly the educational value of this trip for your child:

My signature below indicates that I understand that all absences from school are cumulative and therefore are subject to school attendance procedures in regard to absence level thresholds prescribed by Commonwealth of Pennsylvania attendance regulations. I further understand that it is the responsibility of the student/parent to obtain school work which will be missed during the absence from school prior to leaving for the trip. Submission of completed work must be done within the constraints established by individual teachers.

Signature of custodial parent/legal guardian: _____

Date signed: _____

OFFICE USE:

Date received in PALMS Student Office: _____

Total Number of Unexcused Absences thus far this school year: _____

Total Number of Excused Absences thus far this school year: _____

Total Number of Tardy/Post-Tardy incidents thus far this school year: _____

This request is _____ Approved _____ Denied

Reason: _____

Richard S. Spering, Jr. Assistant Principal: _____

(After completion, a copy of this form will be sent home with the student to the parent)